



FORWARD PLAN OF KEY DECISIONS

1 July 2009 - 31 October 2009

Paul Carter
Leader of the County Council (Elect)
17 June 2009

This Edition of the Forward Plan Supersedes ALL Previous Editions

FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

A “key decision” means an executive decision which is likely to:-

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via andrew.ballard@kent.gov.uk

The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes 8 & 9)	Documents that will be relied on when the decision is taken
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CHIEF EXECUTIVE DIRECTORATE

Granting of £2m loan to Canterbury City Council in respect of funding for the refurbishment of the Marlow Theatre, Canterbury.	Cabinet Member for Finance	July 2009	Canterbury City Council	Meetings and correspondence	Elizabeth Walker Head of Asset Managements &	None.
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Determination Of Proposals (If Any) To Be Submitted To The Secretary Of State For Communities And Local Government Under The Sustainable Communities Act 2007	Cabinet	July 2009	A designated Community Panel as required by the Sustainable Communities Act 2007 and subsequent guidance.	As stated opposite	David Whittle Policy Manager	None.
Phase 2 Gateway Roll-out, to include commissioning of works – directly or indirectly; purchase of Mobile units: entering into various underpinning partnership contract to ensure delivery of program	Deputy Leader & Cabinet Member for Localism & Partnerships	Between July 2009 & September 2009	Consultation has been ongoing through implementation of Phase 1, and will continue with strategic partners, 3 rd Sector organisations, community groups and the general public	Through use of internal electronic communication, external e-mail & correspondence; regular Board & operational meetings; local fora i.e. LSP, & by the use of external media such as County Council & District magazines, poster campaigns, local press & radio;	Tanya Oliver Director of Strategic Development & Public Access	Gateway Strategy 2007; Toward 2010; Vision for Kent; current County Council MTP; Strategic Development Unit Business Plan
CHILDREN'S, FAMILIES & EDUCATION DIRECTORATE						
Children's Centre's- Round 3 - Confirming The Sites And / Or Buildings For The Location Of 30 Children's Centres	Cabinet Member for Children, Families & Education	July 2009	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services	Consultation by means of a Proposal document	Jackie Smith and or/ Katie Bennett, Children's	Report - Round 3 Children's Centres

	Achievement		managers; LCSPs & Managers; Estates; Advisory Service Kent		Centre Project Manager	ROD
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Closure of Astor of Hever (Community) School and replacement with Government Funded Academy	Cabinet Member for Children, Families & Education Achievement	September 2009	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include; MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in July 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in September 2009 on the outcome of the public consultation.	As stated opposite	Chris Jones Area Education Officer Maidstone, Ton & Malling	None.
Closure of Linden Grove (Community) Primary School and Ashford Christ Church, Church of England (Voluntary Aided) Maths & Computer Specialist College and their Replacement with an all-age Government Funded Academy	Cabinet Member for Children, Families & Education Achievement	Between September 2009 and October 2009	Public Consultation followed by Statutory public notice in accordance with The School Organisation (Establishment and Discontinuance of Schools) Regulations 2007. Circulation list to include: MP, Local Councils, Parents,	As stated opposite	David Adams Area Children's Services Officer, Ashford & Shepway	None.

			Staff, Professional Associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to the School Organisation Advisory Board (SOAB) at its meeting on 8 January 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in September 2009 on the outcome of the public consultation.			
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes 8 & 9)	Documents that will be relied on when the decision is taken
Proposed Relocation Of The Foreland (Special) School To The Hartsdown Technology College Site, Margate	Cabinet Member for Children, Families & Education Achievement	Between July 2009 and August 2009	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy. A report was presented to SOAB at its meeting on 12 March 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in July on the outcome of the public consultation.	As stated opposite	Martyn Doole Area Education Officer Thanet & Dover	None.
Connexions & Work Related Learning – The Preferred Supplier.	Cabinet	July 2009	Secondary Schools, young people, LCSP Managers 14-19 Strategic Forum	Commercial Tender	Helen Jones Joint Commissioning	Connexions & Work Related Learning

Cabinet will be asked to endorse the preferred supplier following the tendering of the Connexions and Work Related Learning Services and authorise the Director - Commissioning (Specialist Services), in consultation with the Cabinet and Lead Member, to enter into finalising the contract with the preferred supplier.					Officer - Canterbury	Invitations to Tender (exempt)
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Policy change to the use of Direct Payments for overnight short breaks, in line with the Aiming High for Disabled Children Programme	Cabinet Member for Children, Families and Educational Achievement.	August 2009	Children Services Senior Management Team Disabled Children Senior Management Team Strategic Development Manager for Disabled Children Services. Head of Business and Performance Monitoring	Consultation by means of a Proposal document	Liz Totman Head of Specialist Services	None.
COMMUNITIES DIRECTORATE – NONE FOR THIS MONTH						
ENVIRONMENT & REGENERATION DIRECTORATE						
Scheme Prioritisation System	Cabinet Member for Environment, Highways and Waste	July 2009	A report was presented to the Highways Advisory Board on the 5 May 2009 seeking approval for a Formal Decision to be taken.	As stated opposite	Vicki Hubert Senior Transport Planner	HAB Report 05.05.09

Acceptance of Revisions to KCC's Policy for Management of Skips	Cabinet Member for Environment, Highways & Waste	July 2009	Skip companies were advised of forthcoming changes and a report went to the Highways Advisory Board on 5 May 2009	Letter/email and Highway Advisory Board Report	Claremarie Vine Highway Activities -	Agenda Item 9 for 5 May Highway Advisory Board
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Acceptance of Revisions to KCC's Policy for Licensing Tables and Chairs on the Highway	Cabinet Member for Environment, Highways and Waste	July 2009	A report was presented to the Highways Advisory Board at its meeting of the 5 May 2009	As stated opposite	Claremarie Vine Highway Activities - Enforcement Officer	Agenda Item 10 for 5 May Highway Advisory Board
Approval of New Policy for Stopping Up Orders, Section 116 Highways Act 1980	Cabinet Member for Environment, Highways and Waste	Between July 2009 & September 2009	A report was presented to the Highways Advisory Board at its meeting of the 5 May 2009	As stated opposite	Andy Smart Traffic Planner	Covering Report, Draft Policy
ADULT SOCIAL SERVICES DIRECTORATE						
Positive Risk Management Policy And Good Practice Guidance	Cabinet Member for Adult Social Services	September 2009	Key KASS staff, User and Carer groups, Legal Services, Corporate H&S Manager, KASS H&S Team, HSE Principal Inspector, Trade Unions, Chief Officers Group, Policy Overview Committee	Meetings and correspondence	Derrick Douglas Policy Officer	Independence, Choice and Risk: a guide to best practice in supported decision making, 2007, Local Authority Circular (DH) (2009) 1: Transforming Adult Social Care, KCC Business Risk

						Management Toolkit Unrestricted
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NOTES

1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

2. All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Elizabeth Walker, elizabeth.walker@kent.gov.uk,

David Whittle, david.whittle@kent.gov.uk

Tanya Oliver, tanya.oliver@kent.gov.uk

The following officers can be contacted by writing to Oakwood House, Stable Block, Oakwood Park, Maidstone Kent, ME14 8AE

Helen Jones, helen.jones@kent.gov.uk

Jackie Smith, Jackie.smith@kent.gov.uk

Katie Bennett, katie.bennett@kent.gov.uk

The following officers can be contacted by writing Kroner House, Eurogate Business Park, Ashford, Kent, TN24 8XU

David Adams, david.adams@kent.gov.uk

Chris Jones, chris.jones@kent.gov.uk

Liz Totman, liz.totman@kent.gov.uk

The following officers can be contacted by writing Clover House, John Wilson Business Park, Thanet Way, Whistable, Kent CT5 3QZ

Martyn Doole, martyn.doole@kent.gov.uk

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone, ME14 1XX

Vicki Hubert, vicki.hubert@kent.gov.uk

Andy Smart, andy.smart@kent.gov.uk

The following officers can be contacted by writing to Double Day House, St Michaels Close, Aylesford, Kent, ME20 7BU

Claremarie Vine, claremarie.vine@kent.gov.uk

The following officers can be contacted by writing to Brenchley House, Week Street, Maidstone, ME14 1RF

Derrick Douglas, derrick.douglas@kent.gov.uk